

Dosen : Juniarti Eka Sapitri
 Matakuliah : ENGLISH FOR BUSINESS II
 SKS : 2
 Kelas : 25.2A.10
 Jumlah Mahasiswa : 23

Pertemuan	Ruangan	Tanggal	Bahan Kajian	Berita Acara Pengajaran
01	302-j1	17 Maret 2023	The students get started or it is about the introduction	introduction how to introduce your friends and your business partner
02	302-j1	24 Maret 2023	The students understand about the several procedures when making an invitation	speaking practice and discussing kind of invitation and making formal and informal invitation
03	302-j1	31 Maret 2023	The students are able to leave a message in a right way	explaining and discussing the sentences how to accept decline an invitation and practice make the conversations could i leave a message communicating over the phone
04	302-j1 (kp)	3 April 2023	The students know how to complain well within a particular trouble	explaining the way to handle a complain discussing many kinds of complain that usually appear in business terms making a solution and practicing how to handle and submit a complain
05	302-j1	14 April 2023	The students are able to deliver their presentation well	explaining and discussing the attitude when giving the presentation and how to be more confident in public speaking
06	302-j1	5 Mei 2023	The students deliver the presentation more	explaining and discussing what tools that we need to prepare before performing a presentation
07	302-j1	12 Mei 2023	Mahasiswa mampu melakukan review terhadap materi yang telah diberikan	review material and explaining and discussing about midtest project

Pertemuan	Ruangan	Tanggal	Bahan Kajian	Berita Acara Pengajaran
08	302-j1	19 Mei 2023	(UTS)	Project
09	302-j1	26 Mei 2023	UTS	listening and observing about the meaning of being anxiety afterwards the students are given the trusted-tips from the experts as the topic discussion
10	302-j1	9 Juni 2023	Listening and observing about the meaning of being anxiety Afterwards the students are given the trusted-tips from the experts as the topic discussion	watching a video for a suggestion in how to prepare a meeting and have a good public speaking discussing factor which make a successful presentation
11	302-j1 (kp)	12 Juni 2023	The students know about what meeting is	discussing in how to make a good negotiation with others in terms of business
12	302-j1	16 Juni 2023	The students are able to understand how to interrupt well	discussing in how to make how to make a polite interruption in a meeting and speaking practice
13	302-j1	23 Juni 2023	The students know what negotiation is	discussing in how to make a polite way in declining a negotiation in business terms presentation practice
14	502-j1 (kp)	6 Juli 2023	Mahasiswa mampu mengevaluasi pencapaian dalam penggunaan percakapan dalam bahasa Inggris	explaining and discussing about promoting something or some product presentation practice
15	302-j1	7 Juli 2023	review	explaining and discussing the final project for final test
16	302-j1	14 Juli 2023	(UAS)	Final Project

PRESENSI MAHASISWA

[illegible]

[illegible]

NILAI MAHASISWA

No.	NIM	Nama	Nilai UTS	Nilai UAS	Nilai Absen	Nilai Tugas	Grade
1	25220001	Safira Maharani	85	85	90	80	A
2	25220005	Danang Rusdawindra Samiaji	85	85	90	80	A
3	25220006	Satria Aprian	85	85	90	80	A
4	25220010	Nazri Zikri Azzami	85	85	90	80	A
5	25220012	Muhamad Hasan	85	85	90	80	A
6	25220013	Dennis Fathurahman	85	85	90	80	A
7	25220014	Miladiyah Khasanah	85	85	90	80	A
8	25220015	Nisa Febrina Maushal	85	85	90	80	A
9	25220016	Sendia Alfiandi	85	85	90	80	A
10	25220018	Nabil Hanif Leksmono	85	85	90	80	A
11	25220019	Raka Daniswara	85	85	90	80	A
12	25220021	Yanetia Ranjevi	85	85	90	80	A
13	25220024	Ibrahim Suranuraga	0	0	0	0	E
14	25220027	Nadhif	85	85	90	80	A
15	25220029	Siti Hodizah	85	85	90	80	A
16	25220030	Cakra Buana	85	85	90	80	A
17	25220033	Endhita Asmarani Miswanto	85	85	90	80	A

18	25220034	Jonatan Antonius Hutagalung	85	85	90	80	A
19	25220036	Hanif Pratama	85	85	90	80	A
20	25220040	Saifun Nidzar	85	85	90	80	A
21	25220042	Jeri Dabi	68	68	90	80	B
22	25220044	Zahran La Rangga	85	85	90	80	A
23	25220046	Irhenda Zuniar Fakhira	85	85	90	80	A