

Dosen : Juniarti Eka Sapitri
 Matakuliah : ENGLISH FOR BUSINESS II
 SKS : 2
 Kelas : 24.4A.06
 Jumlah Mahasiswa : 12

Pertemuan	Ruangan	Tanggal	Bahan Kajian	Berita Acara Pengajaran
01	502-f1	16 Maret 2023	The students get started or it is about the introduction	it is nice to meet you introduction explaining the importance of learning english
02	503-f1 (kp)	30 Maret 2023	The students understand about the several procedures when making an invitation	speaking practice and discussing kind of invitation and making formal and informal invitation
03	502-f1	30 Maret 2023	The students are able to leave a message in a right way	explaining and discussing the sentences how to accept decline an invitation and practice make the conversations could i leave a message communicating over the phone
04	502-f1	6 April 2023	The students know how to complain well within a particular trouble	explaining the way to handle a complain discussing many kinds of complain that usually appear in business terms making a solution and practicing how to handle and submit a complain
05	502-f1	13 April 2023	The students are able to deliver their presentation well	explaining and discussing the attitude when giving the presentation and how to be more confident in public speaking
06	502-f1	4 Mei 2023	The students deliver the presentation more	explaining and discussing what tools that we need to prepare before performing a presentation
07	502-f1	11 Mei 2023	Mahasiswa mampu melakukan review terhadap materi yang telah diberikan	review material and discussing preparation for midtest project

Pertemuan	Ruangan	Tanggal	Bahan Kajian	Berita Acara Pengajaran
08	502-f1	18 Mei 2023	(UTS)	Project
09	503-f1 (kp)	8 Juni 2023	UTS	listening and observing about the meaning of being anxiety afterwards the students are given the trusted-tips from the experts as the topic discussion
10	502-f1	8 Juni 2023	Listening and observing about the meaning of being anxiety Afterwards the students are given the trusted-tips from the experts as the topic discussion	watching a video for a suggestion in how to prepare a meeting and have a good public speaking discussing factor which make a successful presentation
11	503-f1 (kp)	14 Juni 2023	The students know about what meeting is	discussing in how to make a good negotiation with others in terms of business
12	502-f1	15 Juni 2023	The students are able to understand how to interrupt well	discussing in how to make how to make a polite interruption in a meeting and speaking practice
13	503-f1 (kp)	5 Juli 2023	The students know what negotiation is	discussing in how to make a polite way in declining a negotiation in business terms presentation practice
14	503-f1 (kp)	6 Juli 2023	Mahasiswa mampu mengevaluasi pencapaian dalam penggunaan percakapan dalam bahasa Inggris	explaining and discussing about promoting something or some product presentation practice
15	502-f1	6 Juli 2023	review	explaining and discussing the final project for final test
16	502-f1	13 Juli 2023	(UAS)	Final Project

PRESENSI MAHASISWA

Nim	Nama	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	Jumlah
24210009	khairul rasid	1	1	1	0	0	1	1	1	1	1	0	1	1	1	1	1	13
24210012	amalia vania najmal huda	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	16
24210039	hilda hastari	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	16
24210043	early khairunisa	1	1	1	1	1	1	1	0	0	0	0	1	1	1	1	0	11
24210046	nakdin satria firmansyah	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	16
24210061	viona putri febriyanti	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	16
24210071	indri rizkiana putri	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	16
24210072	zakia zahara	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	16
24210081	ari putra oktavianto	1	1	1	1	1	1	1	1	1	1	0	1	1	1	1	1	15
24210097	muhamad rivaldo nasda	1	1	1	0	1	0	1	1	1	1	1	0	0	1	1	1	12

[illegible]

NILAI MAHASISWA

No.	NIM	Nama	Nilai UTS	Nilai UAS	Nilai Absen	Nilai Tugas	Grade
1	24210009	KHAIRUL RASID	75	75	95	75	B
2	24210012	AMALIA VANIA NAJMAL HUDA	80	80	100	80	A
3	24210039	HILDA HASTARI	72	72	100	72	B
4	24210043	EARLY KHAIRUNISA	0	0	80	0	E
5	24210046	NAKDIN SATRIA FIRMANSYAH	80	80	0	80	A
6	24210061	VIONA PUTRI FEBRIYANTI	72	72	100	72	B
7	24210071	INDRI RIZKIANA PUTRI	83	83	100	83	A
8	24210072	ZAKIA ZAHARA	75	75	100	75	B
9	24210081	ARI PUTRA OKTAVIANTO	75	75	98	75	B
10	24210097	MUHAMAD RIVALDO NASDA	70	70	85	70	B
11	24210112	MUHAMMAD RIZQI MULYANTO	50	50	60	0	D
12	24210132	NUR KHOFIFAH	90	90	100	90	A