

Dosen : Juniarti Eka Sapitri
Matakuliah : BAHASA INGGRIS PROFESI II
SKS : 2
Kelas : 22.2A.06
Jumlah Mahasiswa : 16

Pertemuan	Ruangan	Tanggal	Bahan Kajian	Berita Acara Pengajaran	Kehadiran
01	en2-f1	18 Maret 2022	Definition of hotel industry	explaining about the hotel and tour travel industry and the reason why english skill is important in these business sectors definition of the terms in that industry how to make request letter and how to reply it class conducted online via https meet google com xjd-pfri-duh	Tepat Waktu Jadwal: 10:00-11:40 Masuk: 10:01:05 Keluar: 11:28:12
02	en2-f1	25 Maret 2022	Definition of hotel organization	explaining the duty of front office and how to make a good conversation practicing to handle a costumer reservation and check in process material presented via wag and youtube link video pembelajaran https www youtube com watch v zhxutv3iocc and https www youtube com watch v rjyofjx5mia	Tepat Waktu Jadwal: 10:00-11:40 Masuk: 10:02:24 Keluar: 11:31:33
03	en2-f1	1 April 2022	List of receptionist s duties	explaining the function responsibilities and duties of a receptionist practicing the dialogue so the students are able to deliver the tourism aspect that they need to deliver to the tourist the class conducted in wag	Tepat Waktu Jadwal: 10:00-11:40 Masuk: 10:01:03 Keluar: 11:27:57
04	en2-f1	8 April 2022	List of telephone operator s duties	explaining and discussing the duties of telephone operator the request and terms that usually used in the telephone conversation between the operator and customer practicing the conversations the study is through google meet https meet google com dnj-krtq-prt	Tepat Waktu Jadwal: 10:00-11:40 Masuk: 10:01:22 Keluar: 11:26:29
05	en2-f1 (kp)	16 April 2022	Dapat melakukan komunikasi dasar secara lisan dalam menangani reservasi kamar early arrival dan extended booking	explaining and discussing list of hotel facilities and services practicing conversation in making a reservation and an extended booking making the vocabularies list	Tepat Waktu Jadwal: 10:00-11:50 Masuk: 10:01:08 Keluar:
06	en2-f1	22 April 2022	List of needs and important information dealing with transportation	explaining and discussing about regret booking and how to handle the transportation from or to hotel	Tepat Waktu Jadwal: 10:00-11:40 Masuk: 10:01:41 Keluar:
07	en2-f1 (kp)	23 April 2022	Review	review material before midtest	Tepat Waktu Jadwal: 10:00-11:40 Masuk: 10:01:05 Keluar:
08	-	-	(UTS)	-	-

Pertemuan	Ruangan	Tanggal	Bahan Kajian	Berita Acara Pengajaran	Kehadiran
09	en2-f1	20 Mei 2022	Definition of reservation for special purposes	identifying various kinds of reservation knowing the facilities and services of reservation for specific purposes learn the expressions using in such situation	Telat (lewat 15Menit) Jadwal: 10:00-11:40 Masuk: 10:28:02 Keluar:
10	en2-f1	27 Mei 2022	Expression used in giving information about prices	identifying various kinds of 1 expression used in giving information about prices 2 important terms and information dealing with hotel prices 3 list of basic factors which is needed in promoting an hotel 4 list of important terms and information to support the hotel promotion 5 list of expression used in promoting an hotel either oral or written	Tepat Waktu Jadwal: 10:00-11:40 Masuk: 10:03:50 Keluar:
11	en2-f1	3 Juni 2022	Expression used by cashier	explaining and identifying 1 expression used by cashier 2 types of hotel payment 3 important terms and information used by cashier 4 the definition of brochure 5 the importance of brochure 6 the important terms and information needed in making a brochure	Tepat Waktu Jadwal: 10:00-11:40 Masuk: 10:01:48 Keluar:
12	en2-f1	10 Juni 2022	Types of restaurant Procedure of working in restaurant Basic information about restaurant The definition of Job advertisement	explaining and identifying 1 types of restaurant 2 procedure of working in restaurant 3 basic information about restaurant 4 the definition of job advertisement 5 list of important terms information dealing with job advertisement 6 the difference of Indonesian and foreign job advertisement	Tepat Waktu Jadwal: 10:00-11:40 Masuk: 10:04:19 Keluar:
13	en2-f1	17 Juni 2022	List of terms along with the meaning in Indonesia which are related to restaurant	identifying and memorizing list of terms along with the meaning in Indonesia which are related to restaurant	Tepat Waktu Jadwal: 10:00-11:40 Masuk: 10:04:06 Keluar:
14	en2-f1	24 Juni 2022	List of food and beverage Explanation about western meal system Explanation about wine food	identifying and memorizing 1 list of food and beverage 2 explanation about western meal system 3 explanation about wine food 4 list of terms and important information dealing with job interview 5 list of expression used in job interview	Tepat Waktu Jadwal: 10:00-11:40 Masuk: 10:08:04 Keluar:
15	en2-f1	1 Juli 2022	Review	review material before final test	Tepat Waktu Jadwal: 10:00-11:40 Masuk: 10:04:16 Keluar:
16	-	-	(UAS)	-	-

PENILAIAN

NIM	NAMA	Presensi	TUGAS	UTS	UAS	GRADE AKHIR
22210001	cari nur damai maruao	0	0	0	0	E
22210002	nandita auliya	64	50	100	100	A
22210003	fernando filipus	71	60	100	100	A
22210004	gaizka tinezia	57	50	100	100	B
22210012	haekal insan arrofi	100	85	98	100	A
22210015	siti fadillah	57	50	82	100	B
22210016	fiky ardiansyah	71	60	64	0	D
22210017	methodius tigor sigalingging	86	60	74	90	B
22210021	tasyali sekar dio	79	60	94	98	A
22210024	brayen melvin charlos silanno	43	0	34	0	E
22210025	alvin ramadhan	29	0	100	100	C
22210026	kresna agung kurniawan	71	60	80	90	B
22210027	putri karisma	36	0	92	100	C
22210028	raja saptana	36	0	26	70	D
22210029	muhammad sulton fadillah khoir	64	50	96	100	B
22210030	vina octavianty	43	0	100	98	C