

BERITA ACARA PENGAJARAN

Dosen : Juniarti Eka Sapitri
Matakuliah : ENGLISH FOR BUSINESS II
SKS : 2
Kelas : 24.4B.06 (24403)
Jumlah Mahasiswa : 14

Pertemuan	Ruangan	Tanggal	Bahan Kajian	Berita Acara Pengajaran
01	501-f1	18 Maret 2024	The students get started or it is about the introduction	explaining the way to introduce someone and the attitude when speaking practice introducing someone a friend
02	501-f1	25 Maret 2024	The students understand about the several procedures when making an invitation	speaking practice and discussing kind of invitation and making formal and informal invitation
03	501-f1	1 April 2024	The students are able to leave a message in a right way	explaining and discussing the sentences how to accept decline an invitation and practice make the conversations could i leave a message communicating over the phone
04	501-f1 (kp)	3 April 2024	The students know how to complain well within a particular trouble	explaining the way to handle a complain discussing many kinds of complain that usually appear in business terms making a solution and practicing how to handle and submit a complain
05	501-f1	22 April 2024	The students are able to deliver their presentation well	explaining about important tenses present and past tense and practices how to make questions sentences
06	501-f1	29 April 2024	The students deliver the presentation more	menjelaskan dan berdiskusi mengenai bagaimana menyampaikan presentasi yang baik dan menarik
07	501-f1	6 Mei 2024	Mahasiswa mampu melakukan review terhadap materi yang telah diberikan	review materi and explaining the project for midtest

Pertemuan	Ruangan	Tanggal	Bahan Kajian	Berita Acara Pengajaran
08	501-f1	13 Mei 2024	(UTS)	(UTS)
09	501-f1	20 Mei 2024	Listening	listening and observing about the meaning of being anxiety afterwards the students are given the trusted-tips from the experts as the topic discussion
10	501-f1	27 Mei 2024	Listening and observing about the meaning of being anxiety Afterwards the students are given the trusted-tips from the experts as the topic discussion	watching a video for a suggestion in how to prepare a meeting and have a good public speaking discussing factor which make a successful presentation
11	501-f1	3 Juni 2024	The students know about what meeting is	discussing in how to make a good negotiation with others in terms of business
12	501-f1	10 Juni 2024	The students are able to understand how to interrupt well	discussing in how to make how to make a polite interruption in a meeting and speaking practice
13	501-f1 (kp)	19 Juni 2024	The students know what negotiation is	discussing in how to make a polite way in declining a negotiation in business terms presentation practice
14	501-f1	24 Juni 2024	Mahasiswa mampu mengevaluasi pencapaian dalam penggunaan percakapan dalam bahasa Inggris	explaining about the assignment for final test
15	501-f1	1 Juli 2024	review	review material
16	501-f1	8 Juli	(UAS)	(UAS)

PRESENSI MAHASISWA

Nim	Nama	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	Jumlah
24220004	titik solikah	1	1	1	1	1	1	1	1	1	1	0	1	0	1	1	1	14
24220005	priyana zahran	1	1	1	0	1	1	1	1	1	0	0	0	0	1	1	1	11
24220036	yulita	1	0	1	1	1	1	1	1	1	0	0	1	1	0	1	1	12
24220038	aditya nugraha	1	1	1	1	1	1	1	1	0	1	0	0	1	1	1	1	13
24220042	putri zahwa	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	1
24220044	destika fitryana	1	0	1	1	1	1	1	1	1	1	1	1	1	1	1	1	15
24220045	maratus solikhah	1	1	1	1	1	1	1	1	1	0	0	1	1	1	1	1	14
24220051	anthony chandra	1	1	1	1	1	1	1	1	1	1	0	1	1	1	1	1	15
24220057	masrifatul ula	1	0	0	1	1	1	1	1	0	0	1	1	1	1	1	1	12

Nim	Nama	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	Jumlah
24220058	muhammad khoirul imam	1	1	1	1	1	1	1	0	0	0	1	0	1	1	0	0	10
24220069	nazwa iqnatofa putri wiradinata	1	1	1	1	1	1	1	0	0	1	0	0	1	1	1	1	13
24220078	dwi oktaviani putri	1	1	1	1	1	1	1	1	1	1	0	1	1	1	1	1	15
24220102	muhammad nesta	1	0	1	0	1	1	0	1	1	1	0	0	0	1	1	1	10
24220105	atshar syah geuvarra	0	0	0	0	1	0	1	1	0	1	0	1	0	1	1	1	8

PENILAIAN MAHASISWA

NIM	NAMA	Presensi	TUGAS	UTS	UAS	GRADE AKHIR
24220004	titik solikah	85	70	70	70	B
24220005	priyana zahran	78	60	60	60	C
24220036	yulita	78	55	55	55	C
24220038	aditya nugraha	80	70	70	70	B
24220042	putri zahwa	82	0	0	0	E
24220044	destika fitryana	90	85	85	85	A
24220045	maratus solikhah	85	80	80	80	A
24220051	anthony chandra	90	70	70	70	B
24220057	masrifatul ula	85	85	85	85	A
24220058	muhammad khoirul imam	60	0	0	0	E
24220069	nazwa ignatofa putri wiradinata	75	40	0	40	D
24220078	dwi oktaviani putri	85	85	85	85	A
24220102	muhammad nesta	70	70	70	70	B
24220105	atshar syah geuvarra	70	70	70	70	B