**BERITA ACARA PENGAJARAN, PRESENSI DAN NILAI**

**KELAS 24.4B.10**

|  |  |  |
| --- | --- | --- |
| Dosen |  :  | IWAN |
| Matakuliah |  :  | ENGLISH FOR BUSINESS II    |
| SKS |  :  | 2 |
| Kelas |  :  | 24.4B.10 |
| Jumlah Mahasiswa |  :  | 32 |

**BERITA ACARA PENGAJARAN KELAS 24.4B.10**

| **Pertemuan** | **Ruangan** | **Tanggal** | **Bahan Kajian** | **Berita Acara Pengajaran** | **Kehadiran** |
| --- | --- | --- | --- | --- | --- |
| **01** | 201-j1 | 19 Maret 2024 | The students get started or it is about the introduction | the students get started or it is about the introduction dalam suasana resmi di kantor | Tepat WaktuJadwal:17:30-18:50Masuk:17:39:49Keluar:18:44:20 |
| **02** | 201-j1 | 26 Maret 2024 | The students understand about the several procedures when making an invitation | pembahasan mengenai several procedures when making an invitation secara formal membuat percakapan berbasis situasi yang ada accept refuse | Tepat WaktuJadwal:17:30-18:50Masuk:17:31:46Keluar:18:42:57 |
| **03** | 201-j1 (m) | 2 April 2024 | The students are able to leave a message in a right way | pembahasan mengenai kegiatan bertelpon dan mengambil pesan serta mempraktekkannya secara formal dalam dunia bisnis | Tepat WaktuJadwal:17:30-18:50Masuk:17:30:00Keluar: |
| **04** | 201-j1 | 23 April 2024 | The students know how to complain well within a particular trouble | pembahasan mengenai cara mengajukan complain atas suatu permasalahan yang terjadi dalam dunia bisnis dengan cara-cara yang sopan dan prosedural | Tepat WaktuJadwal:17:30-18:50Masuk:17:34:24Keluar:18:38:47 |
| **05** | 201-j1 (kp) | 25 April 2024 | The students are able to deliver their presentation well | pembahasan mengenai membuat presentasi yang terorganisir tentang produk dan organisasi | Tepat WaktuJadwal:17:30-18:50Masuk:17:32:19Keluar:18:45:12 |
| **06** | 201-j1 | 30 April 2024 | The students deliver the presentation more | pembahasan mengenai presentasi produk dan organisasi | Tepat WaktuJadwal:17:30-18:50Masuk:17:31:13Keluar:18:58:49 |
| **07** | 201-j1 | 7 Mei 2024 | Mahasiswa mampu melakukan review terhadap materi yang telah diberikan | pembahasan mengenai presentasi produk dan organisasi | Tepat WaktuJadwal:17:30-18:50Masuk:17:32:49Keluar:18:44:46 |
| **08** | - | - | (UTS) | - | - |
| **09** | 201-j1 | 21 Mei 2024 | UTS | pembahasan mengenai cara memberikan kesan yang baik dalam acara pertemuan bisnis | Tepat WaktuJadwal:17:30-18:50Masuk:17:31:38Keluar:18:49:37 |
| **10** | 201-j1 | 11 Juni 2024 | Listening and observing about the meaning of being anxiety Afterwards the students are given the trusted-tips from the experts as the topic discussion | pembahasan mengenai cara memimpin mengelola sebuah acara pertemuan bisnis | Tepat WaktuJadwal:17:30-18:50Masuk:17:31:19Keluar:18:38:22 |
| **11** | 201-j1 (kp) | 13 Juni 2024 | The students know about what meeting is | pembahasan mengenai bagaimana melakukan interupsi dalam sebuah pertemuan rapat ga bisa paste screenshot karena microsoft word inactive jadinya pake notepad | Tepat WaktuJadwal:17:30-18:50Masuk:17:41:10Keluar:18:41:06 |
| **12** | 201-j1 | 25 Juni 2024 | The students are able to understand how to interrupt well | pembahasan mengenai cara melakukan negosiasi di sebuah acara bisnis | Tepat WaktuJadwal:17:30-18:50Masuk:17:34:46Keluar:18:49:19 |
| **13** | 201-j1 (kp) | 27 Juni 2024 | The students know what negotiation is | pembahasan mengenai cara melakukan pembatalan negosiasi renegosiasi di sebuah acara bisnis | Tepat WaktuJadwal:17:30-18:50Masuk:17:31:07Keluar:18:42:59 |
| **14** | 201-j1 | 2 Juli 2024 | Mahasiswa mampu mengevaluasi pencapain dalam penggunaan percakapan dalam bahasa Inggris | pembahasan mengenai cara melakukan promosi produk maupun jasa layanan | Tepat WaktuJadwal:17:30-18:50Masuk:17:35:09Keluar:18:45:05 |
| **15** | - | - |  | - | - |
| **16** | - | - | (UAS) | - |  |

**PRESENSI KELAS 24.4B.10**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Nim** | **Nama** | **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** | **12** | **13** | **14** | **15** | **16** | **Jumlah** |
| [24220002](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-24220002-10-NUR.js) | maryitno | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 2 |
| [24220003](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-24220003-10-NUR.js) | ferdinan alamsyah | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| [24220008](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-24220008-10-NUR.js) | widya raudhatul hikmah | 1 | 1 | 0 | 1 | 0 | 1 | 1 | 0 | 1 | 1 | 0 | 1 | 1 | 1 | 0 | 0 | 10 |
| [24220013](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-24220013-10-NUR.js) | dirga cahya agusti | 1 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 |
| [24220032](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-24220032-10-NUR.js) | sopio saputra | 1 | 1 | 0 | 1 | 1 | 1 | 1 | 0 | 0 | 1 | 1 | 0 | 0 | 1 | 0 | 0 | 9 |
| [24220035](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-24220035-10-NUR.js) | marcella sandra | 0 | 1 | 0 | 0 | 0 | 1 | 1 | 0 | 0 | 1 | 1 | 0 | 0 | 1 | 0 | 0 | 6 |
| [24220040](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-24220040-10-NUR.js) | raka anugrah syaputra | 1 | 1 | 0 | 0 | 0 | 1 | 1 | 0 | 1 | 1 | 0 | 1 | 0 | 1 | 0 | 0 | 8 |
| [24220046](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-24220046-10-NUR.js) | galeh prasetiyo | 1 | 1 | 0 | 1 | 0 | 1 | 1 | 0 | 0 | 1 | 0 | 0 | 0 | 1 | 0 | 0 | 7 |
| [24220074](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-24220074-10-NUR.js) | noverika sihaloho | 1 | 1 | 0 | 0 | 1 | 1 | 1 | 0 | 0 | 0 | 1 | 1 | 1 | 0 | 0 | 0 | 8 |
| [24220077](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-24220077-10-NUR.js) | hamida osa | 1 | 1 | 0 | 0 | 1 | 1 | 1 | 0 | 1 | 0 | 1 | 0 | 1 | 1 | 0 | 0 | 9 |
| [24220089](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-24220089-10-NUR.js) | frisca malinda | 1 | 1 | 0 | 1 | 1 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 6 |
| [24220098](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-24220098-10-NUR.js) | siti nurhalisah | 0 | 0 | 0 | 0 | 0 | 1 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 3 |
| [24220103](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-24220103-10-NUR.js) | febri nuraini | 1 | 1 | 0 | 1 | 0 | 1 | 1 | 0 | 1 | 0 | 1 | 1 | 1 | 1 | 0 | 0 | 10 |
| [24220001](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-24220001-10-NUR.js) | novi wijayanti | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 0 | 1 | 1 | 1 | 1 | 1 | 1 | 0 | 0 | 13 |
| [24220011](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-24220011-10-NUR.js) | tri lathifah mesi andayani | 1 | 1 | 1 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 1 | 1 | 0 | 0 | 6 |
| [24220014](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-24220014-10-NUR.js) | sania vereysita | 1 | 1 | 1 | 1 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 1 | 1 | 1 | 0 | 0 | 8 |
| [24220022](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-24220022-10-NUR.js) | marcella gouwtami | 1 | 1 | 1 | 0 | 0 | 1 | 1 | 0 | 1 | 1 | 0 | 1 | 0 | 1 | 0 | 0 | 9 |
| [24220023](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-24220023-10-NUR.js) | wiwit fitria asih | 1 | 1 | 1 | 0 | 0 | 1 | 1 | 0 | 1 | 0 | 0 | 1 | 0 | 1 | 0 | 0 | 8 |
| [24220024](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-24220024-10-NUR.js) | nur athiyah salma | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 0 | 1 | 1 | 1 | 1 | 1 | 1 | 0 | 0 | 13 |
| [24220026](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-24220026-10-NUR.js) | wahayyina safitri | 1 | 1 | 1 | 0 | 1 | 1 | 1 | 0 | 0 | 1 | 1 | 0 | 1 | 1 | 0 | 0 | 10 |
| [24220028](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-24220028-10-NUR.js) | muhamad raihan rifaldi | 0 | 0 | 1 | 1 | 0 | 1 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 1 | 0 | 0 | 5 |
| [24220055](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-24220055-10-NUR.js) | azzahra aulia hidayah | 1 | 0 | 1 | 1 | 0 | 1 | 0 | 0 | 0 | 1 | 0 | 0 | 1 | 1 | 0 | 0 | 7 |
| [24220059](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-24220059-10-NUR.js) | juni astri siregar | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 0 | 1 | 0 | 0 | 1 | 0 | 1 | 0 | 0 | 10 |
| [24220062](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-24220062-10-NUR.js) | nandito cakra pamungkas | 1 | 1 | 1 | 0 | 0 | 0 | 1 | 0 | 1 | 1 | 0 | 0 | 0 | 1 | 0 | 0 | 7 |
| [24220068](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-24220068-10-NUR.js) | afilia teyja puspita | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 0 | 0 | 0 | 0 | 1 | 1 | 1 | 0 | 0 | 10 |
| [24220080](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-24220080-10-NUR.js) | jessica aurelia wijaya | 1 | 1 | 1 | 1 | 0 | 1 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 7 |
| [24220082](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-24220082-10-NUR.js) | ayu diah faridayanti | 1 | 0 | 1 | 0 | 1 | 1 | 0 | 0 | 1 | 1 | 0 | 0 | 0 | 1 | 0 | 0 | 7 |
| [24220091](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-24220091-10-NUR.js) | natasya aulia syahputri | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 0 | 1 | 1 | 1 | 1 | 1 | 1 | 0 | 0 | 13 |
| [24220092](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-24220092-10-NUR.js) | zulfatul jannah | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 0 | 1 | 1 | 1 | 1 | 1 | 1 | 0 | 0 | 13 |
| [24220095](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-24220095-10-NUR.js) | immanuel | 1 | 0 | 1 | 0 | 0 | 1 | 0 | 0 | 1 | 0 | 0 | 1 | 0 | 1 | 0 | 0 | 6 |
| [24220097](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-24220097-10-NUR.js) | reza yuniar | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 0 | 1 | 1 | 1 | 1 | 1 | 1 | 0 | 0 | 13 |
| [24220100](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-24220100-10-NUR.js) | rippana elsandi | 1 | 1 | 1 | 1 | 0 | 1 | 1 | 0 | 1 | 1 | 0 | 0 | 0 | 1 | 0 | 0 | 9 |
| **Jumlah hadir** | **27** | **26** | **19** | **17** | **13** | **25** | **25** | **0** | **16** | **17** | **11** | **15** | **14** | **29** | **0** | **0** |  |

**NILAI KELAS 24.4B.10**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **NIM** | **NAMA** | **Presensi** | **TUGAS** | **UTS** | **UAS** | **GRADE AKHIR** |
| [24220001](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-24220001-10-NUR.js) | novi wijayanti | 0 | 0 | 0 | 0 | A |
| [24220002](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-24220002-10-NUR.js) | maryitno | 0 | 0 | 0 | 0 | E |
| [24220003](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-24220003-10-NUR.js) | ferdinan alamsyah | 0 | 0 | 0 | 0 | E |
| [24220008](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-24220008-10-NUR.js) | widya raudhatul hikmah | 0 | 0 | 0 | 0 | A |
| [24220011](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-24220011-10-NUR.js) | tri lathifah mesi andayani | 0 | 0 | 0 | 0 | C |
| [24220013](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-24220013-10-NUR.js) | dirga cahya agusti | 0 | 0 | 0 | 0 | E |
| [24220014](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-24220014-10-NUR.js) | sania vereysita | 0 | 0 | 0 | 0 | C |
| [24220022](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-24220022-10-NUR.js) | marcella gouwtami | 0 | 0 | 0 | 0 | A |
| [24220023](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-24220023-10-NUR.js) | wiwit fitria asih | 0 | 0 | 0 | 0 | C |
| [24220024](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-24220024-10-NUR.js) | nur athiyah salma | 0 | 0 | 0 | 0 | A |
| [24220026](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-24220026-10-NUR.js) | wahayyina safitri | 0 | 0 | 0 | 0 | A |
| [24220028](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-24220028-10-NUR.js) | muhamad raihan rifaldi | 0 | 0 | 0 | 0 | C |
| [24220032](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-24220032-10-NUR.js) | sopio saputra | 0 | 0 | 0 | 0 | B |
| [24220035](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-24220035-10-NUR.js) | marcella sandra | 0 | 0 | 0 | 0 | C |
| [24220040](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-24220040-10-NUR.js) | raka anugrah syaputra | 0 | 0 | 0 | 0 | B |
| [24220046](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-24220046-10-NUR.js) | galeh prasetiyo | 0 | 0 | 0 | 0 | B |
| [24220055](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-24220055-10-NUR.js) | azzahra aulia hidayah | 0 | 0 | 0 | 0 | B |
| [24220059](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-24220059-10-NUR.js) | juni astri siregar | 0 | 0 | 0 | 0 | B |
| [24220062](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-24220062-10-NUR.js) | nandito cakra pamungkas | 0 | 0 | 0 | 0 | B |
| [24220068](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-24220068-10-NUR.js) | afilia teyja puspita | 0 | 0 | 0 | 0 | B |
| [24220074](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-24220074-10-NUR.js) | noverika sihaloho | 0 | 0 | 0 | 0 | B |
| [24220077](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-24220077-10-NUR.js) | hamida osa | 0 | 0 | 0 | 0 | B |
| [24220080](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-24220080-10-NUR.js) | jessica aurelia wijaya | 0 | 0 | 0 | 0 | B |
| [24220082](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-24220082-10-NUR.js) | ayu diah faridayanti | 0 | 0 | 0 | 0 | B |
| [24220089](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-24220089-10-NUR.js) | frisca malinda | 0 | 0 | 0 | 0 | B |
| [24220091](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-24220091-10-NUR.js) | natasya aulia syahputri | 0 | 0 | 0 | 0 | A |
| [24220092](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-24220092-10-NUR.js) | zulfatul jannah | 0 | 0 | 0 | 0 | A |
| [24220095](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-24220095-10-NUR.js) | immanuel | 0 | 0 | 0 | 0 | C |
| [24220097](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-24220097-10-NUR.js) | reza yuniar | 0 | 0 | 0 | 0 | A |
| [24220098](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-24220098-10-NUR.js) | siti nurhalisah | 0 | 0 | 0 | 0 | E |
| [24220100](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-24220100-10-NUR.js) | rippana elsandi | 0 | 0 | 0 | 0 | B |
| [24220103](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-24220103-10-NUR.js) | febri nuraini | 0 | 0 | 0 | 0 | B |