|  |  |  |
| --- | --- | --- |
| Dosen | : | Juniarti Eka Sapitri |
| Matakuliah | : | ENGLISH FOR BUSINESS II |
| SKS | : | 2 |
| Kelas | : | 25.2A.06 |
| Jumlah Mahasiswa | : | 16 |

| **Pertemuan** | **Ruangan** | **Tanggal** | **Bahan Kajian** | **Berita Acara Pengajaran** |
| --- | --- | --- | --- | --- |
| **01** | 201-f1 | 16 Maret 2023 | The students get started or it is about the introduction | introduction how to introduce your friends and your business partner |
| **02** | 202-f1 (kp) | 29 Maret 2023 | The students understand about the several procedures when making an invitation | speaking practice and discussing kind of invitation and making formal and informal invitation |
| **03** | 201-f1 | 30 Maret 2023 | The students are able to leave a message in a right way | explaining and discussing the sentences how to accept decline an invitation and practice make the conversations could i leave a message communicating over the phone |
| **04** | 201-f1 | 6 April 2023 | The students know how to complain well within a particular trouble | explaining the way to handle a complain discussing many kinds of complain that usually appear in business terms making a solution and practicing how to handle and submit a complain |
| **05** | 201-f1 | 13 April 2023 | The students are able to deliver their presentation well | explaining and discussing the attitude when giving the presentation and how to be more confident in public speaking |
| **06** | 201-f1 | 4 Mei 2023 | The students deliver the presentation more | explaining and discussing what tools that we need to prepare before performing a presentation |
| **07** | 201-f1 | 11 Mei 2023 | Mahasiswa mampu melakukan review terhadap materi yang telah diberikan | review material and explaining and discussing about midtest project |
| **08** | 201-f1 | 18 Mei 2023 | (UTS) | Project |
| **09** | 201-f1 | 8 Juni 2023 | UTS | listening and observing about the meaning of being anxiety afterwards the students are given the trusted-tips from the experts as the topic discussion |
| **10** | 503-f1 (kp) | 12 Juni 2023 | Listening and observing about the meaning of being anxiety Afterwards the students are given the trusted-tips from the experts as the topic discussion | watching a video for a suggestion in how to prepare a meeting and have a good public speaking discussing factor which make a successful presentation |
| **11** | 503-f1 (kp) | 13 Juni 2023 | The students know about what meeting is | discussing in how to make a good negotiation with others in terms of business |
| **12** | 201-f1 | 15 Juni 2023 | The students are able to understand how to interrupt well | discussing in how to make how to make a polite interruption in a meeting and speaking practice |
| **13** | 503-f1 (kp) | 4 Juli 2023 | The students know what negotiation is | discussing in how to make a polite way in declining a negotiation in business terms presentation practice |
| **14** | 503-f1 (kp) | 4 Juli 2023 | Mahasiswa mampu mengevaluasi pencapain dalam penggunaan percakapan dalam bahasa Inggris | explaining and discussing about promoting something or some product presentation practice |
| **15** | 201-f1 | 6 Juli 2023 | review | explaining and discussing the final project for final test |
| **16** | 201-f1 | 13 Juli 2023 | (UAS) | Final Project |

PRESENSI MAHASISWA

| **Nim** | **Nama** | **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** | **12** | **13** | **14** | **15** | **16** | **Jumlah** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| [**25220008**](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-25220008-06-NUR.js) | aldi tri saputra | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 16 |
| [**25220009**](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-25220009-06-NUR.js) | rizky abu hurairah | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 16 |
| [**25220011**](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-25220011-06-NUR.js) | aldi widiyanto | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 16 |
| [**25220017**](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-25220017-06-NUR.js) | syahril fadilah | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 16 |
| [**25220020**](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-25220020-06-NUR.js) | nabil nurfauzan | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 16 |
| [**25220022**](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-25220022-06-NUR.js) | jalalludin sasetio | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 16 |
| [**25220023**](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-25220023-06-NUR.js) | herfan | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 16 |
| [**25220028**](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-25220028-06-NUR.js) | mohamad fikriy | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 16 |
| [**25220031**](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-25220031-06-NUR.js) | sukma galuh muhammad | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 16 |
| [**25220032**](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-25220032-06-NUR.js) | sania khaira ikhsanti sulaeman | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 16 |
| [**25220035**](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-25220035-06-NUR.js) | fifi atikah | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 16 |
| [**25220037**](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-25220037-06-NUR.js) | feny savira anggraini | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 16 |
| [**25220039**](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-25220039-06-NUR.js) | hegel wahyudy | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 16 |
| [**25220041**](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-25220041-06-NUR.js) | meftyane liz diwani | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 16 |
| [**25220043**](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-25220043-06-NUR.js) | irwan hidayat | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 16 |
| [**25220045**](https://says.nusamandiri.ac.id/m_induk_mhs_nilai-25220045-06-NUR.js) | mia risyah taqiyyah | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 16 |

NILAI MAHASISWA

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **No.** | **NIM** | **Nama** | **Nilai UTS** | **Nilai UAS** | **Nilai Absen** | **Nilai Tugas** | **Grade** |
| 1 | 25220008 | Aldi Tri Saputra | 87 | 87 | 100 | 80 | A |
| 2 | 25220009 | Rizky Abu Hurairah | 73 | 73 | 100 | 80 | B |
| 3 | 25220011 | Aldi Widiyanto | 73 | 73 | 100 | 80 | B |
| 4 | 25220017 | Syahril Fadilah | 73 | 73 | 100 | 80 | B |
| 5 | 25220020 | Nabil Nurfauzan | 73 | 73 | 100 | 80 | B |
| 6 | 25220022 | Jalalludin Sasetio | 82 | 82 | 100 | 80 | A |
| 7 | 25220023 | Herfan | 90 | 90 | 100 | 80 | A |
| 8 | 25220028 | Mohamad Fikriy | 73 | 73 | 100 | 80 | B |
| 9 | 25220031 | Sukma Galuh Muhammad | 75 | 75 | 100 | 80 | B |
| 10 | 25220032 | Sania Khaira Ikhsanti Sulaeman | 85 | 85 | 100 | 80 | A |
| 11 | 25220035 | Fifi Atikah | 75 | 75 | 100 | 80 | B |
| 12 | 25220037 | Feny Savira Anggraini | 90 | 90 | 100 | 80 | A |
| 13 | 25220039 | Hegel Wahyudy | 85 | 85 | 100 | 80 | A |
| 14 | 25220041 | Meftyane Liz Diwani | 77 | 77 | 100 | 80 | B |
| 15 | 25220043 | Irwan Hidayat | 85 | 85 | 100 | 80 | A |
| 16 | 25220045 | Mia Risyah Taqiyyah | 83 | 83 | 100 | 80 | A |